

WILLIAMSTOWN ELEMENTARY - SCHOOL IMPROVEMENT PLAN
2018-2019

GOAL 1: Student Support: Assess and address the emotional needs of the whole child within the school community

OBJECTIVE: Increase focus on Social-Emotional Learning throughout the school community.

	Activities	Timeline	Responsible Personnel	Measurable Outcomes
	Launch the <i>Choose to Be Nice</i> core values schoolwide	October 2018 and throughout the year	Assistant Principal, Spirit Committee, Classroom teachers	Monthly assemblies, AP lunch bunches, Choose to Be Nice Club
	Monitor and support the use of the Second Step program in grades K-6 as the school's social teaching curriculum. (Purchase additional needed materials at grade levels to ensure access.)	September, January, April - faculty meetings Ongoing through year in classrooms	School psychologist, Assistant Principal, Principal, classroom teachers	Classroom observations, parent components, sent home monthly, parent components posted on new Social Emotional Learning (SEL) webpage, Google Form monitoring implementation
	Continue Positive Behavioral Instructional Supports (PBIS) work: teacher created videos modeling behaviors - share	Fall & winter 2018	Assistant principal, all teachers	Videos completed and shared with students
	Provide information for families regarding PBIS & social teaching in the school – coffee & conversation, website, newsletter	Throughout the school year	Principal & Assistant Principal, School Psychologist, PTO	Published material, meeting notes/schedule, SEL page created on school website
	Send home sign-off sheet for school handbook.	September 2018	Main Office	Signed forms returned
	Measure parent engagement with digital communications from the school and explore ways to make the weekly newsletter more engaging (“Kids’ Corner”, parent tips...)	Ongoing through school year	Principal, PTO Co-President, School Council	Monthly reports on newsletter demographics at School Council meetings

	Purchase the bullying prevention units of the Second Step program to supplement the school's social teaching curriculum, train classroom teachers in its use, and implement in classrooms.	Fall 2018 and through the year	Interim Pupil Services Director, Principal	Schedule of presentations (PD), analysis of office referrals, student surveys
	Implement Botvin Life Skills program in 6th grade classes.	Winter 2018-2019	Principal, PE teacher, DA's Office	Schedule of lessons for program, student pre and post assessments
	Look at the roles of School Adjustment Counselors in elementary schools with similar demographics to explore whether a SAC could meet the growing emotional and behavioral needs at WES.	Fall & Winter 2018-2019	School Council, School Psychologist, Principal, Asst. Principal	Budget recommendation if applicable
	Engage staff in cultural proficiency training.	October 2018 & March 2019	Building administrators	sign-in sheets from meetings
	Review and expand literature representing diverse people and cultures in classrooms in all grade levels.	Winter & Spring 2019	Faculty, Principal	New book lists, purchases of new books for library and plan for purchase of books for classrooms

GOAL 2: Curriculum: Develop and align curriculum to new and revised state standards

OBJECTIVE: Develop and align curriculum to meet the 2016 Massachusetts Science Standards. Refine use of Mystery Science in grades K-5, Discovery Education in 6th grade and align all science curricula to state standards.

	Activities	Timeline	Responsible Personnel	Measurable Outcomes
	Review of progress with developing curriculum as well as sharing among vertical grade levels to work on alignment.	Ongoing 2018-2019 year	Admin for schedule, K-5 classroom teachers	Classroom observations
	Coordinate at least two meetings for science teachers in grades 6-8 across the region.	Winter & Spring 2019	Admin from the three schools	Meeting schedules and notes

	Share information with parents regarding new science standards and work being done by the school to transition to them.	Winter & Spring 2019	Principal	Information in newsletter
	Engage 6th grade teachers in the use of <i>Discovery Education</i> science electronic text	Fall & Winter 2018-2019	Technology staff, faculty,	Use of the DE program, Creation of related assessments to measure proficiency in science standards
	Develop and share grade level science curriculum maps.	Release time by grade level by August 2019	Classroom teachers, Principal	Maps published on website
OBJECTIVE: Begin to evaluate the status of the teaching of writing in grades K - 6.				
	Inventory what is being taught for writing curriculum across grade levels and content areas. (Content, resources, assessment, time...)	Winter/Spring 2019	Principal, Faculty	Inventory lists

GOAL 3: Technology: Continue a strong commitment for integrating technology into classrooms.				
OBJECTIVE: Manage the roll-out of the 1:1 initiative in grades 3-6.				
	Activities	Timeline	Responsible Personnel	Measurable Outcomes
	Explore potential restructuring needs to the technology program in upper grades (3-6) to support the implementation of the 1:1 program.	By June 2019	Tech Inclusion Teacher, Principal, Tech Committee	Updated plan and schedule

	Provide professional development for application of Google Apps for Education and other tools in instruction.	Throughout the 2018/2019 school year.	Tech Inclusion Teacher, Technology Assistant, Faculty Representatives, Administration	Schedule of PD offered, classroom observations
	Provide professional development for faculty on use of Chromebooks and the Chrome platform.	Fall 2018 throughout year	Tech Inclusion Teacher, Faculty Representatives, Administration	Schedule of PD offered, observed use of devices in classes
	Consider additional upgrades to school wifi system, which is now five years old (explore grants as well as make budgetary considerations)	Throughout the 2018/2019 school year.	Technology staff, Principal, Business Office, Superintendent	Audit of infrastructure & bandwidth results
	Provide education on topics related to social media, online gaming, and cyber-bullying for faculty, students and parents.	Throughout the 2018 school year.	Technology staff, School Admin, School Psychologist	Schedule of events, student surveys
	Purchase interactive Promethean boards for 1st and 2nd grade, and lower grade special education classrooms to provide access to the electronic capabilities of the newly implement English and math curricular programs.	Fall 2018	Principal, Technology staff	Observed use of devices in classes, teacher surveys r.e. effectiveness and further needs for potential tech purchases in 1st & 2nd grades
	Establish faculty, parent, administration task force to develop new school-based technology plan	By June 2019	Technology staff, Admin, Representatives from Faculty, Parent & Community Representatives	Updated technology plan by June 2019